

MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
FOUR MILE FIRE PROTECTION DISTRICT

A regular meeting of the Board of Directors of the Four Mile Fire Protection District was held on Tuesday, November 28, 2023 at 7:00 pm. at the Poorman fire station, within the boundaries of the District, the time and place of the meeting according to the posted notices.

All directors were present. Also present were Chief Bret Gibson and Rob Beebe. The Chairman called the meeting to order.

The Chairman adjourned the Board of Directors meeting and announced that the Board would hold a public hearing on the adoption of the District's budget and mill levy for 2024. The Chairman called the public hearing to order. The minutes of said hearing are separate from these minutes.

Following the continuation of the hearing on the budget and mill levy, the Chairman reconvened the meeting.

The Chairman asked whether there were any additions or corrections to the minutes of the Board's October meeting. There being none, Director Constable moved that the Board waive the reading of the minutes and approve them as written. The motion was seconded by Director Hustvedt, and, following discussion, was put to a vote and passed unanimously, with all directors voting.

Treasurer's Report.

Director Miller gave the treasurer's report and presented to and reviewed with the Board the lists of checks to be approved for the period October 25, 2023 through November 28, 2023; the Profit and Loss YTD Comparison for the period January 1, 2023 through November 28, 2023; and the District's balance sheet as of November 27, 2023, copies of which are attached hereto as Exhibits A, B, and C, respectively. The Chief recommended that the Board also pay off the interest due to FPPA in the amount of \$17,000. Director Stonecash moved that the Board ratify the payment of those bills described on Exhibit A which have been paid, approve payment of the bills described on Exhibit A which have not yet been paid, and approve a payment to FPPA in the amount of \$17,000. The motion was seconded by Director Constable, and, following discussion, was put to a vote and passed unanimously, with all directors voting.

Chief's Report.

The District's revised fire code will go before the County Commissioners for approval on January 16, 2024.

Old Business.

A. Trucks.

The Chief reported that he has received an offer of \$15,000 for truck 4632 and recommended that the Board approve the sale at that price. Director Constable moved that the Board authorize the Chief to sell the truck for that amount. The motion was seconded by Director Constable, and, following discussion, was put to a vote and passed unanimously, with all directors voting.

Truck 4656 has a transmission problem which may be covered under the truck's warranty.

The dog house on the back of truck 4652 needs to be repaired.

The Chief would like to purchase a used truck to use as a "chip truck" in the District's mitigation activities for a total of \$52,000. The truck is in California. He estimates the cost to buy the truck at between \$42,000 and \$48,000 plus \$2 per mile to have it delivered from California to the District. Having the truck delivered will save the District the 9% California sales tax. Director Constable moved the the Board approve the purchase and delivery of the truck as described at a maximum of \$50,000. The motion was seconded by Director Miller, and, following discussion, was put to a vote and passed unanimously, with all directors voting.

The Chief reported that the District has received a proposal for a lease purchase agreement for the Ford 550 truck described in the minutes of the Board's October 24, 2023 meeting. The Chief presented to and reviewed with the Board a proposed Lessee Resolution approving and authorizing a Master Lease Purchase Agreement for the truck between the Tax-Exempt Leasing Corp. and the District, of which a copy is attached hereto as Exhibit D. Director Constable moved that the Board adopt said resolution and authorize the President and himself to sign it on behalf of the District. The motion was seconded by Director Hustvedt, and, following discussion, was put to a vote and passed unanimously, with all directors voting.

B. Water Supply.

The Chief advised the board that the new owner of 460 Arroyo Chico is building a new house there. One of the requirements of his doing so is that he must install a 7,000 gallon emergency water supply cistern. The Chief has proposed to the new owner that he double the amount of storage, and the new owner has agreed. The plan is to install four 3500 gallon water storage tanks. The District will pay for the two extra tanks, the delivery of all four tanks, and the location survey. The owner will pay for the required excavation and backfill. He estimated that the District's costs will be about \$12,000. Director Hustvedt moved that the Board authorize the Chief to proceed with the project at a not to exceed cost of \$15,000. The motion was seconded by Director Stonecash, and, following discussion, was put to a vote and passed unanimously, with all directors voting.

C. Strategic Plan.

Director Constable advised the Board that he hopes to adopt the Plan at the Board's January meeting.

New Business.

A. Emergency Operations Plan.

The Chief reviewed the County's Emergency Operations Plan, of which a partial copy is attached hereto as Exhibit E, and asked the Board to authorize the President and

Secretary to sign it on behalf of the District. Director Hustvedt moved that the Board authorize the President and Secretary to sign the document on behalf of the District. The motion was seconded by Director Constable, and, following discussion, was put to a vote and passed unanimously, with all directors voting.

There being no further business to come before the Board, the Chairman declared the meeting adjourned.